

Technical Exhibit 13

Contract Data Requirements List

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188								
The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.														
A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>										
D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR									
1. DATA ITEM NO. A0001	2. TITLE OF DATA ITEM Site Manager Change Notification Report				3. SUBTITLE N/A									
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.5.			6. REQUIRING OFFICE								
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY AS REQUIRED		12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION								
8. APP CODE		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		a. ADDRESSEE		b. COPIES						
						Draft	Final							
							Reg	Repro						
16. REMARKS Service Provider's format is acceptable. In the event of the replacement of the Site and/or alternate Site Manager, the SP shall notify the CO or the CO's designated representative in writing, of such replacement and provide the name(s) and telephone number(s). DUE: NLT 15 working days prior to a planned replacement, and within one working day after an unplanned replacement. Deliver: One hard copy and one electronic copy, Microsoft capitable format.						Contracting	1							
						COR	1							
						15. TOTAL →							2	
						G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE	

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT TE-13	C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>
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D. SYSTEM/ITEM USACE UFC Accounting Support	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A0002	2. TITLE OF DATA ITEM Site Manager Information	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.) N/A	5. CONTRACT REFERENCE PWS Para C.5.	6. REQUIRING OFFICE
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY One Time	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE		b. COPIES	
						Draft	

[illegible]

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>					
D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR				
1. DATA ITEM NO. A0003	2. TITLE OF DATA ITEM Suspected Hazard Report			3. SUBTITLE N/A					
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.1.10.1		6. REQUIRING OFFICE				
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Each Incident	12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION				
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		a. ADDRESSEE		b. COPIES		
							Draft	Final	
								Reg	Repro
16. REMARKS Service Provider's format is acceptable. C.1.10.1 The SP shall establish a Hazard Reporting System for employees to report hazards (electronically through the INET) IAW the UFC procedures outlined below. The SP shall inform employees of procedures to report hazards that include the following: 1. Identification of those persons to whom personnel may report suspected hazards, and when personnel should do so 2. Oral versus written reports 3. Protection against reprisals for people filing reports 4. Timeframes for an investigation of the alleged hazard, and for a response to the employee who filed the report Due: Immediately upon identifying Incident. Deliver: One electronic copy, Microsoft capitable format.					Contracting			1	
					COR			1	
15. TOTAL					→			2	
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>				
D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A0004	2. TITLE OF DATA ITEM Lost Damaged CAC Report			3. SUBTITLE N/A				
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.1.11.4		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Each Incident	12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16		a. ADDRESSEE	b. COPIES		
						Draft	Final	
							Reg	Repro
16. REMARKS The SP shall immediately report lost or damaged CACs to the CO or the CO's designated representative through the INET. Due: Immediately upon identifying Loss/Damage. Deliver: One electronic copy, Microsoft capitable format.						Contracting	1	
						COR	1	
						15. TOTAL		
G. PREPARED BY			H. DATE		I. APPROVED BY		J. DATE	

17. PRICE GROUP
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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>				
D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A0005	2. TITLE OF DATA ITEM Quarterly Key, CAC, and ESIG Inventory Report			3. SUBTITLE N/A				
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.1.13		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Quarterly	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION				
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE	Draft	b. COPIES		
							Reg	Repro
16. REMARKS The SP shall immediately report lost or damaged CACs to the CO or the CO's designated representative through the INET. Due: Five (5) work days following end of quarter. Deliver: One electronic copy, Microsoft capitable format.				Contracting		1		
				COR		1		
15. TOTAL						2		
G. PREPARED BY			H. DATE	I. APPROVED BY		J. DATE		

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT TE-13	C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>
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D. SYSTEM/ITEM USACE UFC Accounting Support	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A0006	2. TITLE OF DATA ITEM Lost Key Report	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.) N/A	5. CONTRACT REFERENCE PWS Para C.1.13.3	6. REQUIRING OFFICE
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Each Incident	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE	b. COPIES		
						Draft	Final
					Reg		Repro

[illegible]

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>			
D. SYSTEM/ITEM USACE UFC Accounting Support		E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A0007		2. TITLE OF DATA ITEM Lost/Damaged ESIG Card Report			3. SUBTITLE N/A		
4. AUTHORITY (Data Acquisition Document No.) N/A		5. CONTRACT REFERENCE PWS Para C.1.13.5			6. REQUIRING OFFICE		
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Each Incident	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16	a. ADDRESSEE	b. COPIES		
					Draft	Final	
						Reg	Repro
16. REMARKS The SP shall report (electronically through the INET) lost or damaged keycards to the CO or the CO's designated representative immediately upon detection of the loss or damage. Due: Immediately upon identifying loss/damage. Deliver: One electronic copy, Microsoft capitable format.				Contracting		1	
				COR		1	
15. TOTAL						2	
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>											
D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR										
1. DATA ITEM NO. A0008		2. TITLE OF DATA ITEM Essential Personnel Listing			3. SUBTITLE N/A										
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.1.16		6. REQUIRING OFFICE										
7. DD 250 REQ		9. DIST STATEMENT REQUIRED		10. FREQUENCY AS REQUIRED		12. DATE OF FIRST SUBMISSION SEE BLK 16									
8. APP CODE				11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16									
16. REMARKS Service Provider's format is acceptable. The SP shall submit an essential personnel list to the CO or the CO's designated representative within 10 workdays after contract award start date Due: Within 10 working days of Phase-In Period Start Date. Deliver: One electronic copy, Microsoft capitable format.						14. DISTRIBUTION									
						a. ADDRESSEE		b. COPIES							
						Draft	Final Reg Repro								
						Contracting		1							
												COR		1	
15. TOTAL						2									
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A. CONTRACT LINE ITEM NO.		B. EXHIBIT TE-13		C. CATEGORY: TDP _____ TM _____ OTHER <u>MISC</u>			
D. SYSTEM/ITEM USACE UFC Accounting Support		E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A0009	2. TITLE OF DATA ITEM Phase-In Period Status Report			3. SUBTITLE N/A			
4. AUTHORITY (Data Acquisition Document No.) N/A		5. CONTRACT REFERENCE PWS Para C.1.17.2		6. REQUIRING OFFICE			
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY ON-TIME	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16				
16. REMARKS Service Provider's format is acceptable. C.1.17.2 The Phase-In Plan shall include the proposed phase-in approach, transition actions and milestones. Due: First workday of each week of Phase-In Period. Update with each change. Deliver: One electronic copy, Microsoft capitable format.				a. ADDRESSEE Contracting COR		b. COPIES	
						Draft	Final Reg Repro
						1	
						1	
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE	

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D. SYSTEM/ITEM USACE UFC Accounting Support			E. CONTRACT/PR NO.		F. CONTRACTOR							
1. DATA ITEM NO. A0010	2. TITLE OF DATA ITEM Phase-In Period GFP Joint Inventory Report			3. SUBTITLE N/A								
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Para C.3.2.2		6. REQUIRING OFFICE							
7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY Weekly Phase-In	12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Final Reg Repro							
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION SEE BLK 16									
16. REMARKS Service Provider's format is acceptable. The SP shall submit the results of its inspection/inventory in a form satisfactory to the CO or the CO's designated representative, and shall identify the SP accepted GFP, any assigned Government condition code, SP-assigned condition code, a basis for any discrepancy between the condition codes, and any existing damage the SP has determined cannot be attributed to normal "wear and tear." Due: NLT five (5) working days prior to Phase-In Period Start Date. Deliver: One electronic copy, Microsoft capitable format.					Contracting				1			
					COR				1			
					15. TOTAL →						2	
					G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE	

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D. SYSTEM/ITEM USACE UFC Accounting Support	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A0013	2. TITLE OF DATA ITEM Performance Evaluation Meeting Report	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.) N/A	5. CONTRACT REFERENCE PWS Para C.5.2.3	6. REQUIRING OFFICE
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7. DD 250 REQ	9. DIST STATEMENT REQUIRED	10. FREQUENCY AS REQUIRED	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
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